



ASPCA[®] Mobile Spay/Neuter Clinics Terms of Use Agreement for Rescuers

Revised 1/2010

I. Representation

I, _____, working on behalf of _____, acknowledge, agree, and understand that I must comply with the requirements below when I utilize the services of the ASPCA Mobile Spay/Neuter Clinics (the "Mobile Clinic"). Further, I understand that in the event that I fail to adhere to any of the terms outlined below, the Mobile Clinic will no longer accept animals from me or my organization for spay/neuter or any other Mobile Clinic services.

II. Qualifications

- a) All animals needing spay/neuter services must meet the following criteria:
 - 1) **They are homeless animals only (including feral cats and "junkyard dogs," animals that have been recently adopted out by my organization, or animals that will be put up for adoption). None of the animals are owned pets (unless permission is obtained from the Mobile Clinic management staff prior to using the clinic).**
 - 2) All animals must be healthy and be at least 8 weeks old, weigh at least 2 pounds, and be in good body condition, unless approved by ASPCA Mobile Clinic staff.
 - 3) No female dogs can be in heat. All male animals must have both testicles descended.
 - 4) All bowls, dishes, blankets, dirty paper, or any other contents must be removed from carriers or traps containing animals, with the exception of one clean layer of paper.
- b) I will take these animals to the Mobile Clinic on a designated "Rescue Day" by appointment only and arrive by 8:00 a.m. with all animals appropriately housed in carrier (if animal is handleable) or humane trap (if animal is not handleable) and ready for surgery. I understand that the veterinarian can refuse to perform any procedure on any animal for any reason, in his or her sole discretion. For appointments, I will call (877) SPAY-NYC. If I have questions, concerns, or any outstanding issues regarding spay/neuter or the ASPCA Mobile Spay/Neuter Clinic, I will call (877) SPAY-NYC. If my question cannot be answered by a member of the medically-trained Call Center team, I understand that I will be directed to an appropriate staff member who can provide an answer.
- c) I will not use the Mobile Clinic on "Public Days" that are designated for pet owners, as indicated on the ASPCA website or on the Clinic phone hotline. Absolutely no feral cats or other homeless animals will be accepted on the Mobile Clinic on a "Public Day."
- d) I will not represent that I am working on behalf of the ASPCA nor will I represent that I am collecting money on behalf of the ASPCA (donations must be delivered directly to an ASPCA Mobile Clinic staff member, who will accept donations on behalf of the ASPCA).
- e) If I reserve multiple slots on a rescue day for my group or organization, I agree to be responsible for all communication with ASPCA staff and any rescuers recovering animals on my or my organization's behalf, including appointment confirmations or cancellations, records, paperwork, and any post-operative communications.
- f) In the event that I must cancel my appointment(s), or significantly modify the number of cats that I will be bringing to the Mobile Clinic on a particular day (i.e., I will be bringing more than 4 additional cats, or more than 4 fewer cats, than I had initially anticipated bringing), I will notify ASPCA staff by phone, no later than the previous business day, at (877) SPAY-NYC.

- g) **For Feral Cats Only:** I understand that the Neighborhood Cats workshop “Trap-Neuter-Return: How to Manage a Feral Cat Colony” is a mandatory prerequisite to use of the ASPCA Mobile Clinic for all TNR groups and individuals.
- For your and your cats’ safety, all TNR appointment-makers must be confirmed TNR certified. Your name will be cross-referenced, by ASPCA staff, with the TNR Certification list. If your name is not found on the certification list, the NYC Feral Cat Initiative will be contacted to assist in confirmation. If ASPCA staff are not able to confirm that you have been TNR certified, you will not be permitted to make a rescue appointment.
- h) **When Attending Your Appointment Day:** The appointment maker must be the person to drop off animals on the day of spay/neuter. Picture ID must be presented at intake. If someone other than the appointment maker attempts to drop off animals, those animals will not be admitted for spay/neuter surgery. The appointment maker **may not** send someone on his or her behalf to drop off animals at intake.
- i) **When Picking Up Your Animals:** The appointment maker **may** send an individual on his or her behalf for animal pick up. Appointment makers must notify schedulers of this situation, and provide the name of the person authorized to pick up the animal(s), when they make their appointments. The person designated to pick up your animal(s) will also have to show picture ID at the clinic. The appointment maker must be available by phone during discharge. This will allow Mobile Clinic staff to review the terms of the general discharge information and also any special situations, such as if a particular animal requires special care.
- j) **Aftercare Protocol:** Your animal(s) will be discharged with a sheet of take-home instructions. If you notice anything out of the ordinary as your animals recover, please call (877) SPAY-NYC, which is available 24 hours a day, 7 days a week, to triage the issue over the phone. ASPCA staff answering the phone will advise you on home care and, if necessary, will arrange a recheck.
- Post-operative rechecks will be accommodated, whenever possible, on a Mobile Clinic (the Mobile Clinic to which you are referred may not be in the same vehicle, nor in the same location, as your initial Mobile Clinic visit).
 - If, in the opinion of the ASPCA staff on (877) SPAY-NYC, follow-up urgent care is needed during business hours (8:00 a.m. to 7:00 p.m., Monday through Friday, and 9:00 a.m. to 5:00 p.m. on Saturdays), you must bring the animal to Bergh Memorial Animal Hospital (BMAH) for treatment (424 East 92nd Street).
 - If, in the opinion of the ASPCA staff on (877) SPAY-NYC, follow-up urgent care is needed outside BMAH hours, you must bring the animal to an alternate emergency clinic, as determined by ASPCA staff.

Absent extraordinary circumstances, if an animal experiences post-operative complications requiring follow-up care as a direct result of spay/neuter surgery, the ASPCA will either cover costs directly, or reimburse you for out-of-pocket costs you incur to provide that care, up to a maximum of \$1,500. **Transportation costs to and from any follow-up care facility, including the Mobile Clinic, are always the responsibility of the rescuer and will not be covered by the ASPCA.** Expenses over \$1,500 will not be reimbursed unless the rescuer has sought, and received, advance written authorization from the Call Center at (877) SPAY-NYC to incur the additional expense.

Should you fail to follow the Aftercare Protocol outlined in this Agreement, ASPCA will not ordinarily provide reimbursement of any post-operative expenses.

III. Services to be Rendered

I understand that all animals brought to the Clinic will be spayed/neutered and vaccinated against rabies and **all feral cats will be eartipped** unless they already have private placement. These services are provided at no cost, although donations are greatly appreciated. Other services will be offered, by request only, and only in conjunction with the spay/neuter surgery, and at the costs in section IV.

If I elect to have any procedure in addition to spaying/neuter and a rabies vaccination performed on an animal, I will indicate those services by labeling the animal's carrier accordingly. Any animal in a carrier without a label will be spayed/neutered, rabies vaccinated and, if a feral cat, eartipped.

The ASPCA rents humane traps for TNR purposes only to people who have taken the Neighborhood Cats workshop. If I choose to borrow traps from the ASPCA trap bank, I will do so in understanding and agreeing to the following: Traps must be picked up and returned Monday through Friday from 11:00 a.m. to 5:00 p.m. at ASPCA headquarters (424 East 92nd Street) **by confirmed appointment only**. No walk-ins permitted! Traps may be kept for up to 10 days. A fully refundable deposit of \$50 per trap is required, payable by cash or by check. Appointments to pick up or return traps can be made by calling (877) SPAY-NYC.

I understand that the ASPCA Mobile Spay/Neuter Clinics do not provide services beyond those listed below. I understand that I, or my designee, must pick up all animals from the Mobile Clinic, on the same day as the surgery/vaccination, at the time designated by the clinic staff and in accordance with Section II(i), above. I understand that all payment for services rendered is due at pickup.

IV. Pricing for Supplemental Mobile Clinic Services*

Revolution for Cats & Kittens	\$10 per dose
Frontline for Cats & Kittens	\$10 per dose
SNAP FeLV/FIV Combo Test	\$25 per test
FVRCP vaccine	\$5 per vaccine
Revolution for Dogs & Puppies	\$15 per dose
Frontline for Dogs & Puppies	\$15 per dose
Canine Heartworm Test	\$17 per test
Interceptor Tablets 2-25lb dogs; 1.5-6lb cats	\$5 per tablet
Interceptor Tablets 26-100lb dogs; 6.1-25lbs cats	\$9 per tablet
DHPP Vaccine	\$10 per vaccine
Clavamox Drops	\$10 per bottle
Clavamox Tablets	\$2 per tablet
Triple Antibiotic Ophthalmic Ointment	\$6 per tube
Convenia	\$12 per dose
E-collars (cats)	\$8 per collar
E-collars (dogs)	\$8 per collar
Microchips	\$20 per chip
Cardboard Carriers	\$5 per carrier

*Prices are subject to change at any time without notification.

V. Miscellaneous

- a) I recognize that the ASPCA shall not be responsible for any liability in connection with any animal that I bring in for treatment on the Mobile Clinic.
- b) I acknowledge that in addition to my consent to the Terms of Use set forth herein, I will be required to also complete and abide by the terms of the “ASPCA Mobile Spay/Neuter Clinics: Surgery Consent Form and Release,” which I must execute at the time I bring any animal in for treatment on the Mobile Clinic.
- c) I will follow all post-surgical instructions I am given. I agree to call the ASPCA Mobile Spay/Neuter Clinics post operative line at (877) SPAY-NYC if I have any questions or concerns about any animal in recovery, and to comply with the Aftercare Protocol described above.

I HEREBY WARRANT THAT I (A) HAVE THE RIGHT TO ENTER INTO THIS AGREEMENT ON BEHALF OF MYSELF AND THE ORGANIZATION THAT I WORK OR VOLUNTEER FOR, (B) AM OVER EIGHTEEN (18) YEARS OF AGE, (C) HAVE READ THE ABOVE AGREEMENT CAREFULLY PRIOR TO ITS EXECUTION AND FULLY UNDERSTAND ITS CONTENTS AND REALIZE THAT THIS IS AN ENFORCEABLE LEGAL DOCUMENT BETWEEN MYSELF AND THE ASPCA, AND (D) SIGN OF MY OWN FREE WILL.

ACKNOWLEDGED AND AGREED TO BY:

Name: _____

Signature: _____ Date: _____

Organization (if applicable): _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ E-mail: _____

NOTE: MEDICATION WILL ONLY BE DISPENSED TO YOU WITH THE EXPLICIT AUTHORIZATION OF THE ASPCA AND SOLELY IN CONNECTION WITH ANIMALS ACTUALLY BEING TREATED IN THE CLINIC.

Please send completed, signed document:

by MAIL:
MSNC Client Services
1717 South Philo Road, Suite 36
Urbana, IL 61802

OR by e-mail: clientservices@aspc.org

OR by fax: (217) 337-9810